

STAPLETON AND CLEASBY PARISH COUNCIL

Clerk: Gill O'Driscoll, e: stapletonandcleasbyparishc@gmail.com
Stapleton and Cleasby Parish Council, c/o Chalice Cottage, Caldwell, Richmond, DL11 7QF

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON WEDNESDAY 10TH FEBRUARY 2021 AT 7.30PM VIA ZOOM.

PRESENT: Councillor J Blueman (Chairman) Action
Councillor P Crack
Councillor C Mitchell
Councillor K Sleightholme
Councillor C Vigors
Councillor K Webster

Officers: Mrs G O'Driscoll (Clerk)

1. APOLOGIES FOR ABSENCE
None.

2. DECLARATIONS OF INTEREST
None.

3. MINUTES OF MEETING HELD 16TH DECEMBER 2020 AND AGM 16TH DECEMBER 2020
Approved. Due To remote zoom meeting the minutes are to be signed by Cllr Blueman JB
and sent to Clerk.

4. TO DISCUSS MATTERS ARISING FROM MINUTES DATED 16TH DECEMBER 2020
Hazel Cottage – Cleasby Councillors to speak to the occupants and propose they lay GO
grasscrete on the Village Green land for two vehicles. **Approved.** Clerk to write to
confirm.

Cllr Mitchell has spoken to Andy Glass regarding Stapleton Village Green, awaiting CM
quote for repairs.

Public Footpath Cleasby to Manfield at Howden Hill Farm has been rerouted and fenced GO
off, Clerk to write to Highways.

5. TO CONSIDER FINANCIAL MATTERS

Bank account balances/reconciliation

The clerk outlined the bank balance on 15th January 2021 was **£4,780.85 in Community Account and £1,350.24 in Business Premium Account.**

a) **The total income received since last meeting £234.18** made up of the following
payments:
14/1/21 £220.48 North Yorkshire County Council – Grass cutting

02/02/21 £13.70 Northern Powergrid – Wayleave Agreement

At the time of the meeting these payments were not showing as a credit on the bank account.

b) **Expenditure to date was £8005.21 as follows:**

18/12/20	£500.00	100653	Clerk – salary
13/01/21	£3,820.50	100656	NYCC – Traffic Control System (VAS)
*	£150.00	100659	Cleasby and Stapleton VH – Donation
*	280.00	100655	Grange Garden Services – Pothole Repair

All cheques were agreed and ratified. * denotes unpresented cheques at date of the meeting.

Presented cheques total £4,320.50 and the balance at 15th January 2021 was £4,780.85

Unpresented cheques total £430.00, therefore once all cleared the balance will be **£4,585.03 to carry forward.**

c) To date £950.35 VAT can be reclaimed.

d) The two accounts were discussed and it was agreed that the clerk is to make enquiries as to whether the community account balance can be transferred to the business account and a cheque book issued. **GO**

e) To note clerk's expenses for second class stamps £8.40. **Agreed.** To be added to next salary payment. **GO**

To agree to contribution of £8.00 for electricity cost for use of Village Hall at last meeting. **Agreed.** Clerk to issue cheque. **GO**

6. TO CONSIDER INSURANCE QUOTE 2021/22

Discussed and noted the asset register sent to the insurance company states nominal value for benches etc. Asset register to be updated to reflect replacement costs of items and sent to insurance company for updated quote. Chair to provide costs, Clerk to send to insurance company. **JB**
GO

7. TO NOTE GRASSCUTTING QUOTE 2021/22

£114.00 per cut plus VAT. **Agreed.**

8. PARISH COUNCIL VACANCIES

No interest in recent parish council vacancies advert. RDC approve co-opted councillors can be appointed. New advert to be circulated and to go into Church magazine. **PC/**
GO

9. CORRESPONDENCE

Letter received from Cleasby resident raising concerns about traffic speed at Cleasby Corner towards Stapleton. Discussed previously, NYCC will not permit VAS due to the length of the road being insufficient for their criteria. Other speed calming measures were discussed. Clerk to contact Highways to ask for their suggestions and local Police to carry out speed checks. **GO**

10. ANY OTHER BUSINESS:

Planning item 21/00091/FULL – received regarding kitchen extension at Ashbrooke. No

objections raised.

Stapleton Village Green (Strawgate Lane side). Letters written to residents adjacent to the track which has been repaired. Two contributions received. If all households unwilling to contribute, those that have contributed will be refunded and no further works will be carried out at the expense of the Parish Council. **JB**

Shrubbery at Strawgate Grove is becoming overgrown. Chair to contact James Shields to request pruning. **JB**

Noted gritting has taken place by High Bank Nursery following recent concerns.

11. QUESTIONS FROM THE PUBLIC

No members of the public in attendance.

12. DATE AND TIME OF NEXT MEETING

14th April 2021 at 7.30pm in Cleasby and Stapleton Village Hall subject to government guidelines.

The meeting closed at 8.38pm

SIGNED: DATE:
(Chairman)